

Friends of Glaitness School EGM Minutes

Tuesday 11th November 2025

2. Present	In person: Ingrid Rendall (Head Teacher), Sharon Muir (DHT), Maggie Henning (Outgoing Chairperson), Michelle Kennedy (Outgoing Secretary), Laura Thomson, Stacey Donohoe, Chainika Banerjee, Sarah Grieve, Abi Ross, Catriona Tulloch, Ruth Smith Online: Katy Firth, Kareen MacLeod, Rosie Drever
3. Apologies	Jenna Johnston, Jenny McGrath, Barbara Brown (Outgoing Treasurer), Steve Burnett (Business Manager), Sarah Richings, Cheryl Gould, Lyn Scollay, Chrystall McBarron, Stephanie Scott, Barbara McVean

Topic/ Agenda Item	Notes	Action	Who?	Additional Information /Comments
3. Approval of Previous Minutes	Minutes from 28th August 2025	Change item 12 AOCB to "CG shared that Fran (Netball coach) is looking for volunteers."	MK	Approved by Maggie Henning Seconded by Ruth Smith
4. Reason for EGM	Maggie shared that we need to disband the current FoGS as they stand, including Class reps, and to reform ensuring we are in line with our current constitution. She acknowledged that the constitution is out-of-date and needs to be updated soon. Maggie took us through a presentation, cross-checked by Morag Miller OIC, to explain the role of the Parent Council and how council members can help. Maggie would like to work towards creating a leaflet about the role of FoGS that could be shared with new school starts.	Email out slides to contact list	MH	
4. Forming of new Council	Council disbanded and we can now have one member from each class to form the Parent Council. CT supported FoGS in going through the constitution to ensure we were following it correctly. This was a change to the plan before the meeting and MK apologised that existing class reps could not automatically stay on, as had previously been thought.	Share new council members with Parent Forum. Update noticeboard at School entrance.	MH	

	<p>Newly agreed council is below. From those not present, they had submitted interest in advance of the meeting and no objections were made against any volunteers coming forward.</p> <p>Chair – Maggie Henning Secretary – Michelle Kennedy Treasurer – Barbara Brown Nursery – Abi Ross P1 – Laura Thomson P1/2 - Ruth Smith P1/2/3 - None. P2 – Sarah Richings P2/3 - Maggie Henning P3 – Rosie Drever P4 – Michelle Kennedy P4/6 - Stacey Donohoe P5 – Jenny McGrath P5/6 - None P6 – Katy Firth P6/7 - Sarah Grieve P7 – Barbara Brown</p> <p>This takes us to a council of 12 members, within the current constitution guidelines.</p>			
	<p>MH spoke about removing non-council members from the current mailing list and Facebook chats. SM checked that these people will be notified of the reason why they are being removed before they are removed. They will be encouraged to continue to come to meetings and work alongside us.</p>	<p>Notify people in mailing lists and Facebook chats of the restructure that has taken place.</p> <p>Remove non-council members from mailing list and Facebook chats.</p>	<p>MH</p> <p>MH</p>	

	Discussion around the Constitution being out of date and not fit for purpose. Keenness within the group to have this updated within the current academic year.	<p>Subgroup to look at Connect template constitution and draft a FoGS version.</p> <p>Draft consultation to be shared with wider parent body and to allow feedback to be received and amendments to be made.</p> <p>Constitution to be adopted in at an EGM or AGM.</p>	MH/ Subgroup	
5. Date of Next Meeting	Thursday 27 th November 2025 7pm in Glaitness Nursery Family Room			