

FRIENDS OF GLAITNESSSCHOOL

(Parent Council) Meeting minutes

Date	Time	Facilitator	In attendance	Approval of Previous Minutes	Apologies
24/01/2024	19:00 – 21:00	Maggie Henning	Maggie Henning, Karen Rory, Michelle Kennedy, Barbara Brown, Ingrid Rendall, Sharon Muir, Caroline Paterson, Kerri Bickmore, Katie Chalmers, Chrystall Mcbarron, Kate Towsey, Daniel Gomez	The minutes from the 14 th of November were received. The minutes are approved.	Steven Johnson, Rosie Drever, Dawn Hill, Ruth Smith, Alice Peace, Anne-Marie Lenord

Agenda

1. Opening of meeting and welcome
2. Apologies for Absence
3. Approval of Previous Minutes 14th November 2023
4. Action Log Update
5. Head Teacher's Update
6. Early Learning & Childcare Update
7. Road safety inc end of day traffic
8. School start time
9. Participation fund/funds to school
10. Annual medical ect forms
11. School Playground
12. Fundraising Ideas
13. Constitution
14. Treasurer's Update
15. Extra-curricular sport
16. AOCB
17. Correspondence
18. Date of next meeting

Agenda Item	Action
Action Log Update	<p>Add Katie to the minutes of the 14th November.</p> <p>Participation Funds:</p> <p>There is a need to gauge what kind of volunteer activities we might want to offer.</p> <p>The school needs to advise what availability there is once the school hall is due back.</p> <p>Annual Medical Form</p> <p>Ingrid to approach the council to ask for a change in process to streamline this?</p> <p>Approach the council for an online option (link in with Net Zero)</p> <p>Is there an option for a 'no changes' form?</p> <p>Ingrid asked if there were other forms that parents have an issue with or just this one.</p> <p>School Playground</p> <p>No action currently.</p> <p>Constitution</p> <p>Needs to be updated.</p> <p>Remove the limit for the number of people that can be involved.</p> <p>MH will share this with the Parents Council</p> <p>MH to speak to VEO to support.</p> <p>Treasurers Update</p> <p>The Parent's council will pay for Sumdog this year and next year.</p> <p>This should be reviewed each year in case new platforms or options come along.</p>
Head Teacher's Update	<p>On Friday 26th Jan, a visit from Gillian Interim Head Education Scotland, accompanied by James Wylie and Morag.</p> <p>The visit will entail a tour of the school, and nursery for 30 minutes, and some questions about what's happened since the inspection.</p> <p>New Support for learning assistance just before Christmas, 2 more people starting tomorrow (25th Jan) We are closer to the quote required for the support for the learning department.</p> <p>Charity called A Place to Be – Ingrid has done a lot of training through this organisation. In the School improvement plan for 2024, trying to use</p>

	<p>the funds for an in-school councillor. We got a grant of £10K to put towards this initiative.</p> <p>Check out Parent Smart on the 'A Place to Be' website.</p> <p>Children's Mental Health Week is in about 2 weeks, the school will do some activities in assemblies around that time, the theme is "My Voice Matters".</p> <p>For future meetings, would parents like any specific updates on certain areas linked to the curriculum, such as learning approaches, assessments, and teaching methods (e.g. Maths)</p> <p>Action: Reach out to other parents for their feedback.</p>
EARLY LEARNING & CHILDCARE UPDATE	No update due to staff sickness
Road safety including end of day traffic	<p>MH – Speak to the council about a zebra crossing by the areas with the trees. Speak to the junior road safety group support with this. Ask the council if they could provide a safe route through the campsite. Could the council set up a left turn only or a traffic light system during school time?</p> <p>Gather letters from parents to support the cause.</p> <p>Do we create a subgroup to liaise with Ruth Scott or Sus Trans -</p> <p>MH will put a post on FB to create a separate group to support this initiative.</p> <p>DG has volunteered to be involved in the Net Zero project.</p>
Extra Curricula Sport	<p>Netball will be starting at 4.00pm from Picky. It will be the student's/parent's responsibility to get to the Picky for that time.</p> <p>Alison will meet the students in the hall at Picky. Michelle to go back to Alice to ask her what her preference would be and then we go from there.</p> <p>Can the admin team enquire if the Hall is available earlier?</p> <p>A parent has raised a question about walking to school and pathways.</p> <p>MH explained the area that is being referred to.</p> <p>MK also highlighted the area by the campsite is also quite a fast road and that is there an option</p>

	<p>for the lollipop man to be moved further down and then the young people could use the zebra crossing.</p> <p>SM highlighted a safer route that has been mentioned before and needs to be highlighted again.</p> <p>Cooking Fund</p> <p>The previous £100 was used by November.</p> <p>Barbara to give £100 to the school as cash.</p> <p>Netball – Needs an additional volunteer due to the high student ratio. Kylie works shifts so can't always be there until 4pm</p>
<p>SCHOOL START TIME</p>	<p>The school start time is difficult to move as children that come to Glaitness come from all over. The buses that come to Glaitness do the KGS run first. It's not out of the question.</p> <p>Children are not allowed in early classes apart from P.E. to allow them to get changed. The 09.00 - 09.30 is also the teacher's preparation time.</p> <p>School Start Time:</p> <p>Start a consultation with parents on the start time of the school to understand the need for the start time change.</p> <p>Is there a demand for a breakfast club?</p> <p>MH asked if Ingrid could put this into the school update.</p> <p>Ingrid will liaise with Peter Diamond to understand the process as he was involved in the Papdale change before any next steps are taken.</p> <p>MH to do a poll on the Facebook page just to gauge initial interest.</p>
<p>PARTICIPATION FUND/FUNDS TO SCHOOL</p>	<p>The noted increase in children and young people who are unable to participate in certain activities due to a few reasons. This fund is for supporting families in a 'sensitive' and practical way. Teachers may notice children who fail to participate in activities due to a lack of supply. Teachers may be able to purchase items to support the student.</p> <p>£5320,00 is what Glaitness will be getting.</p>

	<p>It is not just for children in receipt for free school meals.</p> <p>This is a confidential process.</p> <p>It can be used towards trips, the swimming pool etc – it's quite broad.</p> <p>This fund is not just aimed at school provision but for activities outside of the school.</p> <p>Barbara asked if it's possible to start holding sporting events back in the hall at Glaitness?</p> <p>Also looking at something that isn't sports related.</p> <p>Free School Meals up to P7</p> <p>This was delayed via the Government, not at local level.</p>
ANNUAL MEDICAL FORMS	This is OIC wide. The form gets returned to the school and is inputted by the school admin.
Net Zero Heros	<p>Update from Kate</p> <p>Children are very keen to be involved in encouraging parents to stop bringing their cars to school. A counter-log system will be set up so children can monitor the impact of their actions.</p>
School playground Information only:	<p>Kate & Maggie have been meeting about the school playground. The playgrounds need some revitalisation. Looking at applying for a grant from the council for assistance with this. MH & Kate are looking at a 5-year plan for all the playgrounds in the school.</p> <p>There is a lot of work to do to get the application into the council, including providing 3 quotes which may not be possible due to the specialist equipment that we are looking at.</p> <p>It's important to ensure that the children are involved in the consultation process.</p> <p>We also need to look at match funding for other sources.</p>
FUNDRAISING IDEAS	Start to think about fundraising ideas, wants, possibilities. We need ideas!
Constitution	Should be updated at the AGM, last one was updated in 2017.

<p>Treasurers Update</p>	<p>There is £6901.48 in the budget. £1000 per year has been 'ring-fenced' for upcoming trips for the next 3 years.</p> <p>The parents' council pays for Sumdog. It's £4.00 per pupil, not all pupils use it.</p> <p>It would be about £700 for the year. It is only the maths part that is really used by the staff. The school budget doesn't cover this.</p>
<p>AOB</p>	<p>Can FoG put out a plea on the FB page for # items, Kirsty Chalmers, Support. Cause & effect toys.</p> <p>Michelle will do a poster clarifying what is needed and check this with Kirsty.</p> <p>The school will receive the donations.</p>
<p>DATE OF NEXT MEETING</p>	<p>Tuesday 30th April 2024 – 19.00</p>