Papdale Primary School
Working together to be the best we can be.



December 2019

# Papdale News

# LEARNING JOURNALS—HOW TO ACCESS THEM.

We have started to use Learning Journals this year as our main method of reporting your child's progress. This replaces the learning jotters . You will receive monthly reports now called Observations. These observations will look at different aspects of your child's learning. You will receive a slimmed down end of year summary report in June.

Therefore you really need to make sure that you can access Learning Journals.

# Before you can access the site you need;

- A username and link to our Learning Journal Website (You should have received this in an email from the school)
- To set up a password, which should be a minimum of 8 characters, include at least one upper case letter and have at least one number.
- You will be asked to choose a 4- digit pin.

If you are having problems please contact the office.

**To access the site:** Type in the following address in your browser, papdale.yourlearningjournals.co.uk/Login.aspx OR use the Learning Journals app on your iPad/phone. (Down load the app from the app store on Google or Apple)

- Enter your username (NOT your email address)
- Enter your password
- Enter your 4-digit PIN

You will find more functions if you use the website through your browser on your computer or ipad.

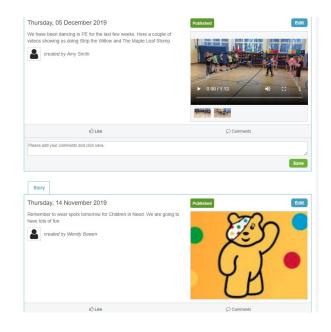


This is what you will see in the App Store.

#### FRIDAY FORUM

We have had a number of Friday Forums where we have talked about Effective Learning and Teaching, our new Relationships Policy and Learning Journals.

Our next Friday Forum will be on 24th January and our topic will be writing.



**OBSERVATIONS** 

## LEARNING JOURNALS—STORIES

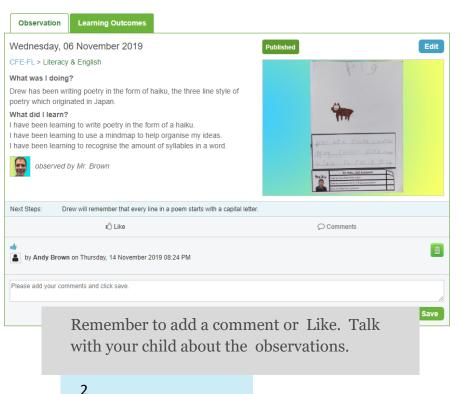
Once a week staff will post a "Story. It may be class information, it might be a highlight that the class teacher wants to share with you about your child's learning.

The teachers may include reminders of up coming events, or the stories might be about a learning experience which the class has been involved with.

Sometimes you might even see a short film clip. Keep an eye out for these!

Notifications should be sent to your app or email.

"Keep an eye out for notifications—or have a regular look at your child's page to see what they have been up to."



Each month you should receive an observation /report about different aspects of your child's progress.

By now (December) all pupils should have had a learning observation on their progress of writing.

This observation shows the areas of the curriculum which your child has been learning about within the Experiences and Outcomes (E's and O's) Click on *Learning Outcome* to see the aspect of the curriculum your child has been learning about.

The *learning observation* tab will tell you what they were doing and what they are learning. This should give you a sense of the progress which your child is making. You should also see information about next steps in learning.

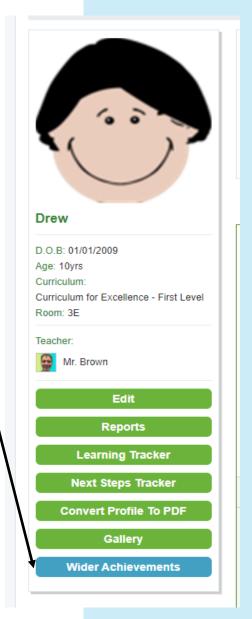
## LEARNING JOURNALS—WIDER ACHIEVEMENT

When you log onto your child's Learning Journal you will see this menu down the left hand side of the screen.

You will see that there is a *Wider Achievement*, tab in blue.

This is a great place for you to tell us about the super achievements that your child does out of school. You may want to tell us about awards they have received, great events they have taken part in, or even that they can now ride their bike or swim a length. We would like to have your input here.

To add anything, click on Wider Achievement and then click on the button Add contribution.



## END OF YEAR SUMMARY REPORT

In June you will receive a short report. This will tell you the level which your child has achieved. This report will focus on Reading, Writing, Listening and Talking and Maths. We will also make a comment about Health and Wellbeing.

The observations throughout the year should give a more full picture of your child's progress.

If you are worried about your child's progress at any time throughout the year, please do not hesitate to contact your child's teacher and make an appointment to speak with them.

## RELATIONSHIPS POLICY

We have been working hard on our new Draft Relationships Policy.

We believe that relationships are key to this, between all children and staff. We need to model for the children the expected behaviours and be there to support and guide our children when they make choices that could have been better. Above all, we believe that we must be consistent as a whole school. As part of this policy we are keen to ensure that everyone is welcomed to school in the morning and you will have seen staff shaking hands with the pupils on arrival to school in the mornings.

Our school rules are now 3 words, Ready, Respectful and Safe. This can be applied to nearly all situations and the pupils are clear when they are following the rules.

We are also celebrating pupils positive behaviour through the use of recognition boards, postcards home and telephone calls. You can find further details on our policy on our website.

#### Adult behavior Over and above recognition Our 3 rules Calm, consistent and fair Ready Give attention first to best Recognition boards conduct Postcards Respectful Relentless routines Phone call home Scripted interventions Safe Restorative follow-up Reminder of the rules A new day is a new page for the child. We need to rebuild our Ready, Respect, Safe relationships with the pupils and they with us. Stepped Warning Consequences Choices outlined clearly Repair and rebuild (Carried out in Restorative conversation with teacher / SLT private) (during break /lunch time or covered by Last chance SLT) 30 second scripted intervention and take May be phone call home up time give. Step away Carry out consequences

#### Script

I've noticed that you are... (distracted, wandering around, chatting). Am I right?

It was the rule about ... (ready, respectful, safe) that you have broken. You have chosen to...

Do you remember that time when...? This is the kind of learner that I know you can be. That is who I need to see today.

You can choose to... (settle to work, move to an agreed seat) or you will move to time out.

Thank you for listening. (Then move away! Do not react to secondary behaviours.

### Restorative Questions

- The facts
  - What has happened?
- 2. The consequences

Who has been affected by and how.

What needs to be done to make things right?

3. The Future

How can we do things differently in the future?

