

**PAPDALE PARENT COUNCIL**  
**AGM**  
**MONDAY 17th SEPTEMBER 2018**  
**5.30PM PAPDALE STAFFROOM**

**Present:** Karyn Tait, Joanne Tait, Tanya Blowfield, Kevin Balfour, Jane Bruce, Lorna Robertson, Tracy Linklater, Craig Spence, Dawn Stanger, Audrey Waterson, Jocelyn Tulloch, Michelle Dufort, Rachal Thomson

**1 Apologies:** Nicola Reid, Inga Allan, Katie Croy, Karen Allan, Ruth Drever, Shayron Moodie, Paula Craigie.

**2 Minutes of AGM Sept 2017** proposed by Lorna Robertson, Seconded by Joanne Tait

**3 Matters Arising:** Parking is still an issue at the school. Councillors Shearer and Dawson are looking in to solutions and having meetings. Police officers will be issuing parking tickets for illegal parking near the school. Action Kevin to look in to getting a banner to put up near the school E.g. "Show you care park elsewhere" Kevin to ask Yvonne Scott regarding costings for this. Kevin will also add information about parking awareness to the school FB page.

**4 Chairperson's Report:**

2017 / 2018 has been another busy year for the Papdale Parents Council. Fundraising has continued to be a key focus with the usual round of great fundraising activities undertaken.

The Christmas Shopping night has become a regular feature, and in November 2017 the Orkney twist on the event made this even more special and successful. Hopefully this will continue to be a success. Special thanks to those who organised that.

Parents night remains a clear fundraising opportunity, and this year has been no exception. Special thanks those who helped out both, and to the members who did a lot extra. Tanya Blowfield and Joanne Tait, and Ruth Drever too carried a lot of shifts over those evenings so thanks to you all.

Fewer discos have been run over the past couple of years but a successful one ran this year with Party Box providing entertainment. The children enjoyed this.

Ongoing support to the school has been possible due to the fundraising. Our expenditure report helps explain what has been spent, and I think we have one ongoing decision right now around the level of support going to the cycle shelters. One for discussion at your next meeting.

Supporting children to attend such events as Laggania has been important for the parents council and I think we maintained a higher level of contribution for that this year again, with 50% offered where required. Suitable contributions have also been made to support the trip to Hoy. Over £29,000 has been raised and spent for the benefit of the school over the past couple of years. This is fantastic for the school, and great for the parents council and wider parent forum to be able to support the school in this way.

We have at least one position vacant as I will be stepping down from my role as my time as a parent at Papdale is now over. This year was probably not the best time for me personally to be in the Chair so I would just like to thank the parent's council members, perhaps particularly Tanya, Jo and Ruth for keeping me right and quite honestly carrying things on this year. I am hoping that you will continue to work well for the Parents Council in the coming year and years.

Finally and sadly this year we have had to become involved with recruitment for a new Head Teacher. With Mrs Bruce now scheduled to leave from the end of term 1, some members have been involved in the selection processes underway. The Parents Council have enjoyed a fantastic working relationship with Mrs Bruce over the years and along with the school we will very much miss Mrs Bruce. And we wish Mrs Bruce all the very best as her retirement day looks like it is now coming closer.

Karyn Tait, Chairperson, September 2018

5 Treasurer's Report: Unfortunately Ruth Drever was unable to be present at the meeting but provided a summary of the bank account which has been signed off. Our bank balance at present is £6637.69. Over the last school year we raised £3955.31 and had a grant from the OIC of £288.50, total income was £4243.81. We spent in total £3429.93.

£2576 School Waterproofs

£500 Hoy trip support

£344.93 Event expenses, advertising, Supplies etc

We will still owe £62.50 for the Hoy and potentially 8 pupils for Lagganlia at 8 x £165 so in total £1382.50. We will know how many pupils need this support nearer the time.

The Perspex for the notice boards are about £2000.

6 HT Report:

#### **SQR 2017-18 and SciP 2018-19**

Our two annual documents, Standards and Quality Report 2017-18 and School Improvement Plan 2018-19 are now on our website for everyone to access. They give a summary of what we feel we have covered last session and what we plan to do as a school to improve this session as well as a three year strategic plan.

#### **Scottish National Standardised Assessments**

Last session saw us trial the new Scottish Government SNSAs at P1, P4 and P7. The aim of the Assessments is to help teachers monitor how children are progressing and also provide

information about next steps in learning.

A guide for parents and carers called Assessing Children's Progress is available to download on the Education Scotland website and we will put a link on our website for parents to access.

#### **IDL Project**

Over the last three school sessions there have been projects which all the Orkney schools have undertaken namely Battle of Jutland 2015-16, Magnus 900 2016-17 and Japan 2017-18! It is hoped that in this coming session schools across Orkney will choose a topic themselves and if any other school is doing something similar links will be made with them.

#### **Class Structure**

As you will be aware we have had to reduce our teacher numbers and have 18 classes this session.

We have been given a reduced Pupil Equity Fund (PEF) grant this session which is likely to be needed to increase our SflA hours to help support the learning needs in the school

## Attainment

Our attainment results have been scrutinised by the Local Authority and we are performing in line with the rest of Scotland however as always we are striving to improve these over the coming sessions.

## Recruitment

The recruitment process for a new HT is underway again following two unsuccessful adverts last session. Fingers crossed for third time lucky! In the meantime Mrs Dufort will take on the Acting HT role and an Acting DHT role is being advertised while she acts up.

The closing date for the two Posts is Tuesday 25 September and it is hoped that interviews will be held before the end of term 1. PC Reps have been contacted by James Wylie Head of Schools to be involved in this process

## Parent Council and Forum

During last session the PC and PF in general have once again been a huge support to the school and this has been much appreciated. The generosity shown by our whole school community over the session has been immense and made a massive difference to our school and particularly the children.

JB thanked the Parent Council for their continued support, enthusiasm and commitment to our school during her time as HT and wished them well in the future.

### 7 Election of Office Bearers:

**Chairperson** –Tanya proposed by Karyn and seconded by Lorna

**Vice Chairperson** –Joanne was proposed by Tanya seconded by Karyn

**Secretary** – Position vacant however Nicola Reid not at the meeting has agreed to take over this role

**Treasurer** –Ruth proposed by Tanya and seconded by Jos

### 8 Committee Members:

Nursery: Karen

P1 Craig, Rachal, Ruth, Tanya

P2 Nicola, Shayron

P3 Tanya, Dawn, Craig, Jo, Ruth

P4 Katie, Nicola

P5 Jos, Rachal, Lorna, Tanya, Paula

P6 Jos, Tracy, Karen

P7 Jos, Audrey

We need another member to represent from the Nursery view. Action ? Kevin to ask Nursery if any parents are keen to join the parent council.

### 9 AOB:

**Parents Night** – 3rd and 4<sup>th</sup> October. New time slots are being trialled this year Wednesday 3.30-6.30pm, Thursday 3.30-6.30pm. Joanne will email round the committee once we get our time slots and she will then make up the rota and letter to the school with requests for raffle items etc.

**Action:** Tanya to email Joanne new contact list

**Action:** Joanne to cover two boxes for the hampers, make rota up and send letter to the school for request for raffle items and baking etc.

**Shopping Night 7<sup>th</sup> November Photo shoot with Suzanne Lee 9/10<sup>th</sup> November** – The Parent Council are very grateful to Katie and Lorna, who have organised another exciting evening of sellers, all Orkney themed. Lorna to email advert to the Orcadian and email posters for people to display and to set up on Facebook so the committee can invite their friends.

**Action:** Lorna to email the advert for the paper and email posters for people to print and put up. Kevin will add information to the school facebook page.

Lagganlia fundraising it was felt that the parent council would offer the group if formed the Halloween and Christmas Disco. The Parent Council will be doing the shopping night, and parents evening and perhaps an end of term disco next year.

Future Meetings all to be held at 5.30pm in the support for learning room at the Papdale School:

8<sup>th</sup> October  
26<sup>th</sup> November  
4<sup>th</sup> February  
29<sup>th</sup> April  
10<sup>th</sup> June

Meeting closed 18:55