

CORPORATE SERVICES

Executive Director: Gillian Morrison MA, CQSW, MSc
Council Offices, Kirkwall, Orkney, KW15 1NY

School Meals

Tel: (01856) 879238

Website: www.orkney.gov.uk

Email: anne.harrison@orkney.gov.uk



ORKNEY
ISLANDS COUNCIL

For the attention of Parents / Guardians of pupils at Papdale Primary School

Papdale School Meals Service

I have been contacted concerning the lunch service on Monday 12th December when we ran out of the hot main course choice and the suitability of the alternative offered. I thought it would be useful to provide details of the occasions when we have underestimated numbers as well as improvements we are hoping to make to address this concern.

Date	Menu Item	Number of pupils affected	Alternative offered
12/12/16	Mince	12	Cooked Ham or Baked Tattie or Sandwich tray
14/11/16	Gammon	4	Cooked Ham or Baked Tattie or Sandwich tray
1/11/16	Sausages	20	Beefburger
1/11/16	Cookies	11	Buns
4/11/16	Yorkshire Pudding	22	Bread
10/10/16	Buns	28	Krispies or Cookies
29/8/16	Gammon	16	Offered half gammon with cooked ham
15/4/16	Custard	10	Ice Cream

The figures show that the number of occasions was higher from August to December than for April to June. This is a concern and we will take the following actions to address this:-

1. Review how we estimate meal numbers to try to establish a pattern for the daily fluctuations in the demand for meals, this can be as much +/- 70 meals making it challenging to accurately estimate the number of portions required.
2. Establish acceptable alternatives which can be quickly produced for any occasion where required.
3. Review the options for pre-order systems to improve the accuracy of estimates
4. Continue to monitor service and ensure that the action taken reduces the frequency of occurrences.